



Please ask for Martin Elliott
Direct Line: 01246 345236
Email committee.services@chesterfield.gov.uk

The Chair and Members of Cabinet

10 April 2017

Dear Councillor,

Please attend a meeting of the CABINET to be held on TUESDAY, 18 APRIL 2017 at 10.30 am in Committee Room 3, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' Interests relating to items on the Agenda
2. Apologies for Absence
3. Minutes (Pages 3 - 6)

To approve as a correct record the Minutes of the Cabinet meeting held on 4 April, 2017.

4. Forward Plan (Pages 7 - 14)
5. Minutes of the Sheffield City Region Combined Authority (Pages 15 - 36)

To note the Minutes of the meetings of the Sheffield City Region Combined Authority held on 5 December, 2016 and 30 January, 2017.

Items Recommended to Cabinet via Cabinet Members

Deputy Leader

6. Equality and Diversity Policy, Strategy and Action Plan 2017 - 2019

Report to follow

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

CABINET

Tuesday, 4th April, 2017

Present:-

Councillor Burrows (Chair)

Councillors T Gilby
Bagley
Blank
A Diouf

Councillors Huckle
Ludlow
Serjeant

Non Voting Catt
Members

Dickinson

*Matters dealt with under the Delegation Scheme

161 **DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

162 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors P Gilby and J Innes.

163 **MINUTES**

RESOLVED –

That the Minutes of the meetings of Cabinet held on 21 February and 7 March, 2017 be approved as a correct record and signed by the Chair.

164 **FORWARD PLAN**

The Forward Plan for the four month period 1 April to 31 July, 2017 was reported for information.

***RESOLVED –**

That the Forward Plan be noted.

165 **DELEGATION REPORT**

Decisions taken by Cabinet Members during March, 2017 were reported.

***RESOLVED –**

That the Delegation Report be noted.

166 **FUNDING TO VOLUNTARY AND COMMUNITY ORGANISATIONS**
2017/18: SERVICE LEVEL AGREEMENTS

The Health and Wellbeing Manager submitted a report on the achievements of the voluntary and community organisations currently funded via Service Level Agreements (SLA's) and to seek approval for the funding levels for these organisations to be maintained at 2016/17 levels in 2017/18.

The organisations holding SLAs with the Council for 2016/17 (Citizens' Advice Bureau, Chesterfield Law Centre, Chesterfield Shopmobility, Derbyshire Unemployed Workers Centre, and LINKS) had attended annual review meetings in early 2017 to discuss their progress, achievements and any issues that they had experienced in the delivery of the SLA.

The Health and Wellbeing Manager advised that on-going discussions with Clinical Commissioning Group and Derbyshire County Council colleagues had identified an opportunity to review the total funding provided across Chesterfield for voluntary and community organisations. This review would enable the council to further consider and evaluate the potential for the co-commissioning of services from voluntary and community organisations to ensure that health, wellbeing and inequalities needs were addressed effectively across the borough. Members commended the excellent and valuable work carried out by voluntary and community organisations in Chesterfield and noted the importance of continuing to work closely with them in the future in order to deliver quality services to the people of Chesterfield.

***RESOLVED –**

1. That the levels of funding provided for Voluntary and Community Organisations via Service Level Agreements remains at £239,544 for 2017/18.
2. That the SLA Schedule 1 tables for each organisation, as set out at Appendix 2 of the officer's report, be approved for inclusion within the Service Level Agreements for 2017/18.
3. That a review of the funding provided to voluntary and community organisations by Chesterfield Borough, the Clinical Commissioning Group (CCG) and Derbyshire County Council, as outlined in the Council Plan, is undertaken in 2017/18 to ensure that the funding is prioritised towards existing and emerging community needs and Council priorities, and also contributes towards achieving a balanced budget for the Council in future years.

REASON FOR DECISIONS

To ensure that the future delivery of funding to Voluntary and Community Groups meets the priorities of the Council and the needs of the residents of Chesterfield within a realistic and sustainable budget.

167 REVIEW OF SURVEILLANCE POLICY

The Local Government and Regulatory Law Manager submitted a report setting out the obligations placed on the council by the Regulation of Investigatory Powers Act 2000 and detailing the actions needing to be taken following an inspection by the Office of Surveillance Commissioners in 2016. The report also sought approval for a revised Surveillance Policy to be adopted and implemented by the council.

The report noted that the Regulation of Investigatory Powers Act 2000 (RIPA) was to regulate the use of different types of surveillance and to ensure that any surveillance that was carried out by the council was done in a way that conformed with the requirements of the Human Rights Act (the right to privacy and the right to a fair trial). The Local Government and Regulatory Law Manager advised that the council very rarely used the types of surveillance regulated by the Act, and that any surveillance carried out by the council tended to be overt surveillance, with nothing

secretive or hidden about it. It was further noted that the council had not needed to obtain any authorisations since February 2010.

The report also included details of the inspection visit made by the Office of Surveillance Commissioners, which had been carried out in 2016. The inspector's report had recommended that the council should do more to keep itself ready for carrying out covert surveillance, in case the need arose. The officer's report also included details of the other key recommendations made as a result of the inspection visit.

The council's Surveillance Policy had been updated and amended to take account of the 2016 inspection report, and the proposed revised policy was attached as an appendix to the officer's report.

***RESOLVED -**

1. That the officer's report on the impact on the council of the Regulation of Investigatory Powers Act 2000, the response actions carried out following an inspection in 2016 and current best practice guidelines, be noted.
2. That the changes to the Council's RIPA policies and procedures as detailed in the officer's report be adopted and implemented.
3. That the Cabinet Member for Finance and Governance be delegated authority to make decisions on specified matters relating to the council's use of RIPA powers.
4. That the Standards and Audit Committee receive annual reports on the council's use of RIPA policies and procedures..
5. That the Local Government and Regulatory Law Manager be delegated authority to make any necessary and consequential constitutional amendments relating to RIPA policies and procedures.

REASON FOR DECISIONS

To enable the Council to operate the RIPA system effectively and as required by law and guidance.

CHESTERFIELD BOROUGH COUNCIL FORWARD PLAN
FOR THE FOUR MONTH PERIOD 1 MAY 2017 TO 31 AUGUST 2017

What is the Forward Plan?

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is available to the public 28 days before the beginning of each month.

What is a Key Decision?

Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:

- a decision to spend £100,000 or more from an approved budget, or
- a decision to transfer funds of more than £50,000 from one budget to another, or
- a decision which would result in a saving of £50,000 or more to any budget head, or
- a decision to dispose or acquire any interest in land or buildings with a value of £50,000 or more, or
- a decision to propose the closure of, or reduction by more than ten (10) percent in the level of service (for example in terms of funding, staffing or hours of operation) provided from any facility from which Council services are supplied.

Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in one or more electoral wards. This includes any plans or strategies which are not within the Council's Policy Framework set out in Article 4 of the Council's Constitution.

Are any other decisions included on the plan?

The Forward Plan also includes details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. They are called "non-key decisions". Non-key decisions that will be made in private are also listed.

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures (in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to information Procedure Rules). This will be indicated in the final column and a separate notice is also published with additional details.

What information is included in the plan?

The plan will provide a description of the decision to be taken, who will make the decision and when the decision is to be made. The relevant Cabinet Member for each decision is listed. If you wish to make representations about the decision to be made, the contact details of the appropriate officer are also provided. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private" and the reasons privacy is required will also be stated. Each issue is also listed separately on the website which will show more details including any Urgency Notices if issued.

How is consultation and Community Engagement carried out?

We want all our communities to be given the opportunity to be involved in the decisions that affect them so before a decision is taken, where appropriate, community engagement activities are carried out. The Council's Community Engagement Strategy sets out a framework for how the Council engages with its customers and communities. Details of engagement activities may be found in reports when published. Alternatively you can contact the officer to whom representations may be made.

Notice of Intention to Conduct Business in Private

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at this meeting in private are set out in a list on this Forward Plan. They are marked "private", including a number indicating the reason why the decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at this meeting then please email: democratic.services@chesterfield.gov.uk. Such representations must be received in advance of 5 clear working days before the date Cabinet meeting itself, normally by the preceding Monday. The Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision.

Huw Bowen
Chief Executive

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chesterfield.gov.uk



CHESTERFIELD
BOROUGH COUNCIL

Meeting Dates 2017/18

<u>Cabinet</u>	<u>Council</u>
4 April 2017* 18 April 2017	26 April 2017
2 May 2017* 16 May 2017 30 May 2017	10 May 2017
13 June 2017* 27 June 2017	
11 July 2017* 25 July 2017	19 July 2017
5 September 2017* 19 September 2017	
3 October 2017* 17 October 2017 31 October 2017*	11 October 2017
15 November 2017 28 November 2017*	
12 December 2017	13 December 2017
12 January 2018* 23 January 2018	
6 February 2018* 20 February 2018	22 February 2018
6 March 2018* 20 March 2018	
3 April 2018* 17 April 2018	25 April 2018
1 May 2018* 15 May 2018 29 May 2018	9 May 2018

*Joint Cabinet and Employment and General Committee meet immediately prior to the first meeting of Cabinet each month

Cabinet members and their portfolios are as follows:

Leader	Councillor John Burrows
Deputy Leader	Councillor Terry Gilby
Cabinet Member for Business Transformation	Councillor Ken Huckle
Cabinet Member for Customers and Communities	Councillor Helen Bagley
Cabinet Member for Economic Growth	Councillor Tricia Gilby
Cabinet Member for Finance and Governance	Councillor Sharon Blank
Cabinet Member for Health and Wellbeing	Councillor Chris Ludlow
Cabinet Member for Town Centre and Visitor Economy	Councillor Amanda Serjeant

In addition to the Cabinet Members above, the following Councillors are Assistant Cabinet Members for special projects.

Councillor Ray Catt
Councillor John Dickinson
Councillor Jean Innes

In addition to the Cabinet Members above, the following Councillors are voting Members of the Joint Cabinet and Employment and General Committee

Councillor Helen Elliott
Councillor Maureen Davenport
Councillor Jean Innes
Councillor Gordon Simmons
Councillor Mick Wall

(To view the dates for other meetings please click [here.](#))

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decisions							
Key Decision 398	Sale of CBC Land/Property	Cabinet Member for Economic Growth	Cabinet Member - Economic Growth	Not before 30th May 2017	Matthew Sorby Tel: 01246 345800 matthew.sorby@chesterfield.gov.uk	Exempt 3 Contains financial information	No
Key Decision 584	Purchase of Property under Strategic Acquisitions Policy	Housing Manager	Cabinet Member - Customers and Communities	Not before 30th May 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	No
Key Decision 648	Apprentice Town	Cabinet	Cabinet Member - Economic Growth	2 May 2017	Neil Johnson Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Public	No
Key Decision 657	Pay and Reward Project Proposals	Joint Cabinet and Employment & General Committee	Cabinet Member - Business Transformation	2 May 2017	Kate Harley Kate.Harley@Chesterfield.gov.uk	Exempt 3, 4	No
Key Decision 659	Proposed Restructure of Accountancy Services	Joint Cabinet and Employment & General Committee	Cabinet Member - Finance and Governance	4 Apr 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Exempt 1	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 666	Allocations Policy Review 6 month review of Allocations Policy	Cabinet	Cabinet Member - Customers and Communities	2 May 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 667	Tenancy Strategy & Policy To agree a revised Tenancy Strategy Policy.	Cabinet	Cabinet Member - Customers and Communities	11 Jul 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 668	Leaseholder Charges To agree methodology for calculating leaseholder service charges.	Cabinet	Cabinet Member - Customers and Communities	30 May 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 670	Barrow Hill Contractor Appointment Approval to appoint contractor.	Cabinet	Cabinet Member - Customers and Communities	11 Jul 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	No
Key Decision 673	Crematorium Delivery Options - Final Report A final decision on the future operating model of the Joint Crematorium.	Cabinet	Cabinet Member - Health and Wellbeing	16 May 2017	Angela Dunn Bereavement Services Manager Tel: 01246 345881 angela.dunn@chesterfield.gov.uk	Exempt 3	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 703	Equality and Diversity Policy, Strategy and Action Plan 2017 - 2019	Cabinet Council	Cabinet Member - Customers and Communities	18 Apr 2017 26 Apr 2017	Katy Marshall Tel: 01246 345247 katy.marshall@chesterfield.gov.uk	Public	No
Key Decision 704	Progress on delivery of the Safeguarding Children and Vulnerable Adults Action Plan for 2016/17 and Action Plan for 2017/18	Cabinet	Deputy Leader	30 May 2017	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public	No
Key Decision 705	Revised Partnership Strategy 2017-19	Cabinet	Deputy Leader	30 May 2017	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public	No
Key Decision 708	Funding to Voluntary and Community Organisations 2017/18: Service Level Agreements	Cabinet	Cabinet Member - Customers and Communities	4 Apr 2017	Martin Key Health and Wellbeing Manager martin.key@chesterfield.gov.uk	Public	No
Key Decision 718	Operational Services Division - 5 Year Development Plan	Joint Cabinet and Employment & General Committee	Cabinet Member - Customers and Communities	2 May 2017	Mike Brymer michael.brymer@chesterfield.gov.uk	Exempt 1, 3, 4	No
Key Decision 720	Chester Street / Catherine Street Garage Site to obtain permission to clear garage site and make available for Housing Development	Cabinet	Cabinet Member - Customers and Communities	16 May 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 721	Consultation on potential Traveller Sites	Cabinet	Deputy Leader	30 May 2017	Alan Morey Tel: 01246 345371 alan.morey@chesterfield.gov.uk	Public	No
Key Decision 722	Adaptations Policy and Procedure 2017 - 2020 To approve policy and procedure for assessing and delivering disabled adaptations within the councils housing stock.	Cabinet	Cabinet Member - Customers and Communities	2 May 2017	Alison Craig Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 723	Outstanding debts for write off	Cabinet Member for Customers and Communities	Cabinet Member - Customers and Communities	Not before 20th Apr 2017	Maureen Madin Tel: 01246-345487 maureen.madin@chesterfield.gov.uk	Exempt 3	No

Private Items (Non Key Decisions)

Non-Key 363	Application for Home Repairs Assistance	Cabinet Member for Customers and Communities	Cabinet Member - Customers and Communities	Not before 30th May 2017	Jane Thomas jane.thomas@chesterfield.gov.uk	Exempt 1, 3 Information relating to an individual's information relating to financial affairs	No
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Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Non-Key 367	Lease of Commercial and Industrial Properties	Cabinet Member for Economic Growth	Cabinet Member - Economic Growth	Not before 30th May 2017	Christopher Oakes Tel: 01246 345346 christopher.oakes@chesterfield.gov.uk	Exempt 3 Information relating to financial or business affairs	No
Non-Key 368	Application for Discretionary Rate Relief	Cabinet Member for Business Transformation	Cabinet Member - Business Transformation	Not before 30th May 2017		Exempt	No
Non Key Decisions							
Key Decision Non Key 66	Progress on Council Plan - Year 2 2016/17	Cabinet	Deputy Leader	30 May 2017	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public	No
Key Decision Non Key 67	Consideration and approval of the Overview and Scrutiny Programme of Work for 2017/18	Overview and Performance Scrutiny Forum	Cabinet Member - Finance and Governance	9 May 2017	Anita Cunningham Tel: 01246 345273 anita.cunningham@chesterfield.gov.uk	Public	No
Key Decision Non Key 68	Consideration of the Scrutiny Annual Report 2016/17 The report details the work of the Council's Overview and Scrutiny Committees and development of the Overview and Scrutiny function.	Overview and Performance Scrutiny Forum Council	Cabinet Member - Finance and Governance	27 Jun 2017 19 Jul 2017	Anita Cunningham Tel: 01246 345273 anita.cunningham@chesterfield.gov.uk	Public	No

SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 5 DECEMBER 2016

PRESENT:

Councillor John Burrows, Chesterfield BC (Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC

Councillor Chris Read, Rotherham MBC

Councillor Julie Dore, Sheffield CC

Councillor Simon Greaves, Bassetlaw DC

Councillor Glyn Jones, Doncaster MBC

Sir Nigel Knowles, Global Co-Chairman DLA Piper & SCR LEP Chair

Ruth Adams, SCR Exec Team

Fiona Boden, SCR Exec Team

Philip Cooper, SCR Exec Team

Andrew Frosdick, Monitoring Officer

Andrew Gates, SCR Exec Team

Sharon Kemp, Rotherham MBC

Mark Lynam

John Mothersole, Sheffield CC

Jo Miller, Doncaster MBC

Mel Dei Rossi, SCR Exec Team

Gareth Sutton, Sheffield CC / SCR

Daniel Swaine, Bolsover DC / NE Derbyshire DC

Neil Taylor, Bassetlaw DC

Craig Tyler, Joint Authorities Governance Unit

Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor S Houghton CBE, Councillor A Syrett, Mayor R Jones, Councillor A Rhodes, Councillor L Rose, H Bowen, D Bunton, D Smith and D Terris

1 APOLOGIES

Apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed there were no agenda items where non-Constituent Members should not have voting rights.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

As leader of the sponsoring Authority, Cllr Greaves declared an interest in a matter to be considered under agenda item 12 LGF Capital Programme Approvals (Harworth Bircotes Step Change Programme: Road Improvements Phase 1).

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

A series of questions were received from the Sheffield for Democracy organisation pertaining to devolution matters, the effect of Brexit on the SCR's funding streams and CO2 conversion technology.

Questions were as follows:

Q1. What is the deadline for the Sec of State's order reaching this body to ensure the election of the Mayor can go ahead in May 2017?

Q2. Has the SCRCA or the LEP looked at the new technology being researched in Oak Ridge National Laboratory in the USA, which promises the potential to create large scale CO2 conversion into Ethanol fuels? Have the regions Universities and the AMP been prompted to explore future development deals with the researchers?

Is not this combination of materials sciences, advanced manufacturing and environmental impact exactly the sort of thing that Boeing, Rolls Royce and the Region LEP should be chasing?

Q3. What will be the impact of the referendum result on the SCRCA's Strategic Economic Plan (SEP) considering the latest OBR forecasts?

Q4. What will happen to the EU funded business support services?

Q5. What will be the impact on 14-19 year olds on the Employment Support Fund (ESF) support programmes?

Q6. Does the SCRCA expect agreed funding to now be frozen during exit negotiations?

Q7. Does the SCRCA expect 2014-2020 funding already spent to be clawed back?

Q8. Where does this leave the whole devolution process if the SCRCA are to be underfunded and unable to meet their growth commitments? - Are SCRCA still confident that central funding will defray Brexit losses?

Q9. Was any of this discussed with Government ministers before the referendum and if so what was their response? - What discussions have taken place since June?

The Chair instructed officers to provide full responses to each question in writing and place these publically on the Authority website.

10 MINUTES OF THE MEETING HELD ON 24 OCTOBER 2016

RESOLVED, that the minutes of the previous meeting held on 24th October are agreed to be an accurate record of the meeting.

11 DEVOLUTION UPDATE

It was noted that all matters related to Devolution are currently predicated on awaited announcements to be made by the DCLG Secretary of State.

12 LGF CAPITAL PROGRAMME APPROVALS

A paper was presented requesting the Authority's endorsement of the financial approvals that have progressed through the Appraisal Framework and recommended by the Infrastructure Executive Board (IEB).

Members were advised that the IEB meeting held on 18th November was not quorate. Attendees at IEB discussed the change requests and full business cases in an advisory capacity only. The minutes from IEB were subsequently approved via email.

Consideration was given to the requests presented.

RESOLVED: That the Combined Authority:

1. Approves the change requests to the SCRIF programme set out in Appendix 1 of the report.
2. Approves progression of Harworth Bircotes Step Change Programme: Road Improvements Phase 1 to Full Approval and Award of Contract at a cost of up to £0.455m, subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix 2 to the report.
3. Agrees to consider and approve progression of the Doncaster Urban Centre: Enterprise Market Place Phase 1 as part of the next cycle subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix 3 to the report.
4. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chair of the CA, to enter into the contractual arrangements required as a result of the above approvals.

13 EARLY COMMISSIONING CALL RECOMMENDATIONS

A report was received to provide an update on progress made to the Early Commission schemes and set out the approval route and timescales for scheme progression.

Members were asked to consider providing delegated authority to the Head of Paid of Service, in conjunction with the Chair of the CA to approve projects by written procedures where an urgent approval is required, subject to any such projects having successfully completed the technical appraisal process and have been recommended by the Appraisal Panel and endorsed by the Executive Board.

RESOLVED, that the Combined Authority:

1. Notes the progression of Early Commission Schemes through the Appraisal Framework and fund application process.
2. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA, to consider and approve by written procedures projects with an urgent approval requirement which have successfully completed the technical appraisal and having been recommended by the Appraisal Panel and endorsed by the Executive Board.

14 STRATEGIC ECONOMIC PLAN REFRESH UPDATE

A report was received requesting the Combined Authority Members note the update on the refresh of the Strategic Economic Plan and proposed next steps in the process to enable the successful completion of this work.

It was suggested to Members that the production of a high quality, robust and compelling refreshed SEP will require external independent assistance.

It was noted the refreshed SEP will be founded upon robust evidence and will capture the ambition, vision and strategic priorities of the CA / LEP. The SEP will feature four-year Investment Plans, each with a series of projects and programmes to be delivered by the scheme promoters, including local authorities. It was confirmed delivery will be undertaken in accordance with the also refreshed SCR Assurance and Accountability Framework

Regarding the refresh timetable, it was noted the intention is to go to the market to identify a consultant to update the evidence, produce a refreshed SEP and act as a critical friend to the development of the Investment Plan. The consultant will be appointed by Christmas and will be required to review and update to evidence base on the SCR's economic performance by mid-February. Workshops to determine LEP priorities will then be convened and the 1st draft SEP will be presented during March for comment.

It was noted the intended, refreshed SEP will be presented to the CA and LEP for consideration on 24th April, and the supporting investment plan on 5th June.

RESOLVED, that the Combined Authority:

1. Notes the update on the refresh of the Strategic Economic Plan and the proposed approach and milestones for the completion of this work.
2. Provides the SCR Executive Director, in consultation with the Chair and Vice Chair of the Combined Authority the approval to enter into a contractual arrangement with the potential value of this activity to exceed £100k to deliver the programme of work, as set out in section 3 of the report.

15 THE JOINT ASSETS BOARD AND ONE PUBLIC ESTATE PROGRAMME UPDATE

A report was received to provide the Combined Authority Members with an update on the work of the SCR Joint Assets Board (JAB)

The report set out some of the JAB's recent achievements and highlighted the areas of activity the Board will drive forward over the coming months.

The report also provided an overview of current and potential future One Public Estate activity and sought approval for the recently submitted One Public Estate round 5 bid.

Members were advised that there remains an aspiration to expand membership of the JAB to include police authorities, fire authorities and the South Yorkshire Passenger Transport Executive. It was suggested this will ensure that the majority of public sector organisations with land and property assets in the SCR are represented at this strategic level board.

RESOLVED, that the Combined Authority:

1. Endorses the work carried out to date at a Sheffield City Region level in support of the Joint Assets Board and One Public Estate agendas.

2. Endorses the identified priorities for the Joint Assets Board.
3. Approves an upwards variation on the CA/LEP revenue budget to allow for the spending of funds received for the successful One Public Estate Round 4 bid (totalling £132,000).
4. Approves delegations to the Head of Paid Service, in conjunction with the statutory officers, to contract with third parties for the delivery of all approved OPE activity.
5. Notes future Sheffield City Region level engagement with the national One Public Estate Programme.
6. Approves the One Public Estate Round 5 bid

16 ACCOUNTABILITY AND ASSURANCE FRAMEWORK UPDATE

A report was received reminding Members of the SCR's requirement to predicate all decisions on the allocations of Local Growth Funds to priority schemes and projects based on the mechanisms set out within its Assurance Framework.

It was noted that following the agreement of the Devolution Deal and the publication of revised guidance by Government, the City Region now needs to update its existing Framework to ensure compliance with transparent, accountable decisions, which assure value for money. Updates are required to facilitate the continued receipt of future funding allocations.

It was further noted that the refresh will accommodate recently published guidance for LEP's governance of the usage of Growth Deal funding.

RESOLVED, that the Combined Authority:

1. Notes the publication of revised assurance guidance by Government and the need to confirm compliance with this guidance to receive future year Growth Deals awards of funding.
2. Agrees to the SCR updating its existing Assurance Framework to take account of this revised guidance and notes the updated Framework will be presented to a future CA meeting for agreement.

17 UPDATE ON HS2

A report was received to update the Combined Authority on the Government's High Speed 2 (HS2) rail project following the publication of the Government's Command Paper on 15 November on the preferred route options for phase 2b, which includes the eastern leg through South Yorkshire. The report also provided an update on the SCR Executive Team's on-going work on HS2, including the commissioning of a Mitigation Study into reducing the adverse impacts of the new eastern route on residents and businesses.

It was noted that at the request of the Combined Authority, the SCR HS2 Programme Board agreed at its October meeting to commission a focussed study into possible mitigation measures on the eastern route at a number of specific locations in Doncaster and Rotherham boroughs. This will include looking at minor route or design amendments to reduce the number of properties affected and the scale of the impact. The study will be commissioned from consultants in early December and report back by early February so that its findings can be used to inform the SCR response to the HS2 route consultation. It is estimated that the SCR HS2 Mitigation Study will cost up to £40,000. This cost can be accommodated from existing transport budgets

It was confirmed a draft version of the SCR consultation response will be prepared and circulated to CA and LEP Board members for comment prior to the March deadline.

It was noted the government's HS2 Command Paper made reference to the potential to create a connection back onto the HS2 mainline north of Sheffield (known as the Northern Loop), which would enable HS2 trains to continue north from Sheffield to Leeds and beyond. Members asserted the importance of the Northern Loop to the SCR's economic and connectivity aspirations.

It was noted the Command Paper also referenced that a pot of Growth Strategy funding is to be made available to each of the City Regions served by HS2 to use on preparing their growth strategies in order to take full advantage of the economic benefits of HS2. This will be made available in two tranches. The first tranche to be used to maximise SCR wide benefits, and the second tranche (available only when the current consultation has concluded) will be available for station master-planning. A sum of £625,000 will be made available to SCR for this purpose.

Members agreed to need to work collectively to address HS2 matters as they develop, such as limited resources (internal and external) to undertake studies and assessments, if we are to achieve the tourism and economic benefits HS2 enables.

The Chair asked Members to recognise the additional benefits afforded by the revised route, for an additional HS2 station in Chesterfield.

RESOLVED, that the Combined Authority:

1. Agrees that the findings of the HS2 Mitigation Study be used to inform the SCR response to the Government's HS2 Phase 2b consultation.
2. Agrees to the HS2 Programme Board preparing a proposal for the use of the first tranche of HS2 Growth Strategy funding and commissioning work as required in order to ensure that the benefits of HS2 are maximised across the City Region.

18 EUROPEAN STRUCTURAL AND INVESTMENT FUNDS TECHNICAL ASSISTANCE

A paper was received inviting the Combined Authority to agree to the participation of the SCR Executive team in two city region wide ESIF Technical Assistance (TA) projects; for the European Regional Development Funds (ERDF) and the European

Social Fund (ESF) respectively, and to sign the partnership agreements with the lead partner, Doncaster Metropolitan Borough Council, subject to given conditions.

It was noted that TA projects provide funding to identify and develop activity to meet the needs of the area, promote the ESIF funds, engage and support potential applicants to participate in the programme and submit quality proposals.

RESOLVED, that the Combined Authority:

1. Agrees to the ERDF TA Partnership Agreement with Doncaster MBC
2. Agrees in principle to the ESF TA Partnership Agreement with Doncaster MBC on condition that the outputs are deemed realistic and achievable and that the Partnership Agreement clauses reflect that of the ERDF agreement.

19 SYITA PROPERTIES LTD - PROPOSED MEMBER VOLUNTARY LIQUIDATION

A report was received seeking delegated authority for the statutory officers to approve the liquidation of SYITA Properties Ltd, and accept the repatriation of the assets and balances within the Company to the Combined Authority.

It was noted previous reports to the CA have demonstrated that the company, as previously managed by the Integrated Transport Authority, was not an efficient or effective vehicle by which to manage the assets.

Delegated authority was therefore sought to allow the statutory officers to manage the liquidation process in a timely and efficient manner should those officers receive sufficient assurance to do so.

RESOLVED, that the Combined Authority:

1. Agrees to delegate authority to the statutory officers to approve the liquidation of SYITA Properties Ltd and accept the assets and balances within the company back into the CA.

20 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Housing Executive Board be endorsed.

21 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Transport Executive Board be endorsed.

22 SUMMARY REPORT - SKILLS, EMPLOYMENT AND EDUCATION EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Skills Executive Board be endorsed.

23 SUMMARY REPORT - BUSINESS GROWTH EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Housing Business Growth Executive Board be endorsed.

24 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Infrastructure Executive Board be endorsed.

CHAIR

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SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 30 JANUARY 2017

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Councillor John Burrows, Chesterfield BC (Vice Chair)

Councillor Ann Syrett, Bolsover DC
Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Chris Read, Rotherham MBC
Councillor Julie Dore, Sheffield CC
Councillor Tricia Gilby, Chesterfield BC
Councillor Simon Greaves, Bassetlaw DC
Mayor Ros Jones, Doncaster MBC

Ruth Adams, SCR Exec Team
David Armiger, Bassetlaw District Council
Fiona Boden, SCR Exec Team
Huw Bowen, Chesterfield BC
Philip Cooper, SCR Exec Team
Steve Edwards, SYPTE
Andrew Gates, SCR Exec Team
Sharon Kemp, Rotherham MBC
Mark Lynam, SCR Exec TEam
Martin McCarthy, Deputy Monitoring Officer
John Mothersole, Sheffield CC
Joanne Neville, SCR Exec Team
Mel Dei Rossi, SCR Exec Team
Dave Smith, SCR Exec Team
Gareth Sutton, Sheffield CC / SCR
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Diana Terris, Clerk / Barnsley MBC
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor A Rhodes, Councillor L Rose, D Bunton, S Fowler, A Frosdick, J Miller and N Taylor

1 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was confirmed that voting rights could not be conferred in respect of agenda item 16 – South Yorkshire Transport Revenue Budget and Capital Programme 2017/18, item 17 – SYPTE Directors Appointments and item 18 – South Yorkshire Passenger Transport Pension Fund as these matters regard the South Yorkshire Local Authorities only.

It was agreed that there were no further items where non-Constituent Members should not have voting rights.

2 APOLOGIES

Members' apologies were noted as above.

3 ANNOUNCEMENTS

None.

4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

A series of questions were received from the Sheffield for Democracy organisation pertaining to devolution matters.

Questions were as follows:

Q1 Is the delay in public consultation a practical choice or a political choice, aiming to avoid the internal disagreements impacting on the election campaigns?

Q2 How will this delay square with Andrew Percy's comments?

Q3 Why is further public consultation restricted to Chesterfield & Bassetlaw?

Q4 What will happen to the City Region if Barnsley & Doncaster jump ship?

Q5 With a group of Councils divided on things as fundamental as the geography of the devolution agreement, never mind HS2, is the agreement still feasible?

Q6 What is the impact on the City Region's plans of losing the 2016/17 £30M tranche of new funding?

The Chair instructed officers to provide full responses to each question in writing.

10 MINUTES OF THE MEETING HELD ON 5 DECEMBER 2016

RESOLVED: that the minutes of the meeting of the SCR Combined Authority held on 5th December 2016 are agreed to be a true and accurate record.

11 DEVOLUTION UPDATE

Item deferred.

12 LGF CAPITAL PROGRAMME APPROVALS

A paper was presented requesting Members approval of a series of financial recommendations supported by the Central Appraisal Team and endorsed by appropriate Executive Boards.

RESOLVED, that the Combined Authority:

1. Approves the 23 change requests submitted as part of the SCRIF review and business case approvals process, noting these predominantly reprofile funds into future years and also the request to transfer funds between the Doncaster Urban Centre Waterside project and the Doncaster Urban Centre Markets Project.
2. Approves progression of the Centre for High Level Skills to Full Approval and Award of Contract at a cost of £3,513,134 to SCR CA, subject to the conditions set out in the Project Approval Summary Table attached at Appendix B of the covering report.
3. Approves progression of Sustainable Transport Exemplar Programme (STEP) to Full Approval and Award of Contract at a cost of up to £11.88m, subject to the conditions set out in the Project Approval Summary Table attached at Appendix C of the covering report.
4. Approves formalising arrangements with Sheffield City Council via a revised Agency Agreement for the management of the BIF fund which is done on behalf of SCR by Sheffield City Council

5. Approves progression of Doncaster Urban Centre: Enterprise Marketplace to Full Approval and Award of Contract at a cost of £3.189m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix D of the covering report.
6. Approves progression of Sheffield Central Retail and Business District: Enabling works phase 2 to Full Approval and Award of Contract at a cost £3.514m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix E of the covering report.
7. Approves progression of St Sepulchre Gate West Phases 1 and 2 to Full Approval and Award of Contract at a cost £7.5m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix F of the covering report.
8. Approves progression of SCR Property Fund to Full Approval and Award of Contract at a cost £10m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix G of the covering report.
9. Approves progression of Better Barnsley Town Centre Retail and Leisure Development to Full Approval and Award of Bridging Finance Facility at a cost £2.14m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix H of the covering report.
10. Approves progression of Junction 36 Strategic Site Acquisition to Full Approval and Award of Contract at a cost £1.309m (£1.2m grant with contingent repayment/ £109,000 grant) to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix I of the covering report.
11. Approves progression of A618 Growth Corridor to Full Approval and Award of Contract at a cost £0.759m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix J of the covering report.
12. Approves progression of Retford Employment Sites Phase 2 to Full Approval and Award of Contract at a cost £0.725m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix K of the covering report.
13. Approves progression of AMRC Lightweighting Centre at a cost of £10m to the SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix L of the covering report.
14. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA and in consultation with the S73 Officer to agree future investment / re-investment opportunities in the Advanced Manufacturing Park.

15. Approves progression of a bridging finance facility for Forge Island at a cost £1.5m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix M of the covering report.
16. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA, to enter into the contractual arrangements required as a result of the above approvals.
17. Approves the use of written procedures to seek approval from the CA between meeting cycles for the two remaining early commission schemes (purchase of the AMP and Housing Investment Fund) subject to satisfactory completion of appraisal of the appraisal process ahead of the next cycle of meetings.

13 BUSINESS INVESTMENT FUND - ANCILLARY ISSUES

A report was received requesting the Combined Authority's consideration of 2 practical issues that have arisen since the launch of the BIF Programme c12months ago.

Members were reminded that on 22 June 2015, the CA approved the investment strategy for BIF and agreed that two sub-funds would be established: (a) a fund to support investment in indigenous companies (similar to the previous RGF programme) and; (b) a fund to support significant inward investment within the SCR.

Members were also reminded it was agreed the CA would be the Accountable Body for the BIF fund but the BIF Programme Board would continue to lead this initiative, reporting to the Business Growth Board and/or CA as appropriate;

The report summarised a number of additional previous agreements.

Members were advised that since the launch of the fund, £16.54m of grant support has been allocated to 15 companies (including one significant inward investment). This £16.54m is forecast to lead to £79m of total investment and create 782 jobs. To date 73% of the funding has been allocated to the inward investment strand of the programme, and there are a number of other significant projects in development.

However, it was noted the CA decisions of June 2015 limits the discretion of the BIF Programme Board to the provision of grant support only and Members were asked to consider whether, whilst this is appropriate in the vast majority of cases, restricting the BIF Programme to the provision of grant support prevents the BIF Programme Board from providing more innovative and less costly support through a loan instrument (or other mechanism) where there is a compelling case to do so. It was therefore recommended that the remit of the BIF programme be broadened to include grant support and, by exception, the provision of loans and/or repayable grants.

Members were assured such loans would be offered only by exception, be subject to the approval of the CA's S.73 officer (or his delegate) and subject to the usual due diligence and State Aid checks.

Regarding Inward Investment, Members were asked to consider the suggestion there are anomalies with the BIF Programme in regard of how this accords with empty premises in Enterprise Zones (EZs). It was suggested that the BIF Programme Board be given the delegated authority (exercised through the S.73 Officer or his delegate) to vary the repayment requirement if other analogous circumstances occur in the future or to require repayment where it is appropriate to do so (e.g. where a property was previously occupied by a charity that enjoyed business rate relief).

RESOLVED, that the Combined Authority:

1. Approves the BIF Programme Board being given the discretion to provide loans, repayable grants or other non-grant support by exception.
2. Agrees a modification to the rules in relation to the inward investment part of the BIF Programme.

14 Q3 FINANCIAL MONITORING

Members were presented with a report of the Director of Finance detailing the position of the revenue budgets and capital programme as at the end of Quarter 3.

Members were asked to recognise that the volatile nature of income streams presents challenges in making financial forecasts.

RESOLVED, that the Combined Authority

1. Notes the forecast revenue budget underspend of £700k on CA/LEP activity, despite contingency being taken for devolution legal challenges
2. Notes the forecast revenue budget break-even on South Yorkshire transport activity
3. Notes the forecast CA/LEP capital programme underspend of £20.5m against approved budget
4. Notes the forecast CA/LEP capital programme requirement to defray a further £39.6m to avoid claw back
5. Notes the forecast revenue budget underspend of £1.2m on SYPTE activity
6. Notes the forecast profit after tax of £400k for SYITA Properties Limited.
7. Agrees the budget variation recommendations summarised at section 2 of the covering report.

15 CA LEP DRAFT BUDGET REPORT

A report was received to provide Members with a first draft overview of the resources available to the CA/LEP for the forthcoming financial year.

It was noted the report has been prepared on the basis that no devolution monies will be received, curtailing the proposed growth in the SCR Executive's structure. Accordingly, planned revenue activity will be scaled back to meet existing resource.

It was noted capital programme forecasts are at this stage indicative, based upon partner returns from December but also including the LGF3 grant allocations announced on the 23rd January. Forecasts show that the Authority continues to remain materially over-programmed, restricting opportunities for new commissioning.

Members were asked to note the likelihood that the figures contained within the report will change before March as options are reviewed / refined.

It was noted that local authority subscriptions have been frozen for 2017/18.

Cllr Burrows noted that 14% of the Capital Budget is forecast to be spent in Chesterfield.

Cllr Dore asked what progress has been made with the Combined Authority's direction to officers to maximise the amount of sponsorship contributions to the costs of conferences. It was noted c£30k has been attracted for MIPIM so far.

RESOLVED, that the Combined Authority:

1. Notes that local authority subscriptions will be frozen for the forthcoming financial year.
2. Notes the on-going difficulty in preparing medium-term revenue budgets on un-committed and volatile income streams.
3. Notes the significant potential growth in revenue programme activity in the skills and employment area in future years, and the concerns around the Authority's ability to adequately resource the activity without Gainshare resource.
4. Notes that despite the LGF3 award, the Authority is still over-programmed on its LGF capital programme. This will require management in the next financial year.

16 SOUTH YORKSHIRE TRANSPORT REVENUE BUDGET & CAPITAL PROGRAMME 2017/18

A report was received to present Members with the final proposals for the South Yorkshire Transport Revenue Budget for financial year 2017/18.

It was noted the Capital Programme would now be presented to the next meeting.

Members were reminded the Combined Authority's revenue budgets and capital programmes are split between region wide activity in support of the CA/LEP Strategic Economic Plan and South Yorkshire activity in support of the South Yorkshire Transport Plan. Though the two plans are complementary, they are differentiated by geography and how they are funded.

It was noted the revenue budget principally resources the South Yorkshire Passenger Transport Executive to deliver the South Yorkshire Transport Plan, and is resourced itself through a levy on the South Yorkshire partners.

It was noted that for financial year 2017/18 partners asked for levy reductions of 5%, to be followed by further reductions of 2.5% for three concurrent years to 2020/21. Subsequently the CA and SYPTE have identified net cost savings and mitigations that will allow the levy to be reduced by 5% (£3.025m) in 2017/18. This has been achieved through efficiencies, demand reductions, and use of reserves. It is therefore been determined that policy-led savings are not required to meet this reduction.

It was noted that for 2017/18, the transport levy is proposed at £57,483k.

Members were reminded the CA has committed to reviewing a number of further technical accounting measures that could slow down debt further and asked to consider a recommendation to slow down provisions made to debt incurred before 2007 (when regulations changed) in a manner similar to that undertaken by partner authorities. It was noted this would save £2.2m by 2030/31, but cost more in the longer-term. To achieve this change the CA will be required to approve a change to its MRP policy statement which will be presented to Leaders as part of the CA's Treasury Management Strategy in March.

RESOLVED, that the Combined Authority:

1. Approves a transport levy for financial year 2017/18 of £57,483k noting that this represents a 5% reduction on the prior year.
2. Notes that proposed savings have arisen from demand-led reductions and operational efficiencies, rather than policy-led changes to services.
3. Agree to the change in Minimum Revenue Provision policy to enable proposed budget savings.

17 SYPTE DIRECTORS APPOINTMENT

Members were reminded that at the 24th October 2016 meeting, the SCR Combined Authority delegated authority to recruit to the positions of Director of Public Transport and Director of Customer Services to SYPTE's Executive Board.

A paper was presented to summarise the recruitment process undertaken and recommend the appointment of Tim Taylor as the new SYPTE Director of Customer Services.

RESOLVED, that the Combined Authority approves the appointment of Tim Taylor as the new SYPTE Director of Customer Services.

18 SOUTH YORKSHIRE PASSENGER TRANSPORT PENSION FUND

A report was received requesting the delegation to the Passenger Transport Pension Fund Committee of the approval of the final arrangements and relevant legal agreements for participation of the Fund within the proposed pension pooling arrangements of the Border to Coast Pool; and permission to enter into an appropriate agreement with the South Yorkshire Pensions Authority for the delegation of the functions of the Combined Authority as administering authority of the South Yorkshire Passenger Transport Pension Fund to facilitate participation of the Fund in the Border to Coast pooling arrangements.

It was noted that periodic reports will still be presented to the CA in respect of how the fund is performing.

RESOLVED, that the Combined Authority:

1. Approves the Passenger Transport Pension Fund Committee be given delegated authority to approve the final arrangements and relevant legal agreements for participation of the Combined Authority as administering authority of the South Yorkshire Passenger Transport Pension Fund in the proposed pensions pooling arrangements of the Border to Coast Pool
2. Agrees to enter into an agreement with South Yorkshire Pensions Authority for the delegation of the functions of the Combined Authority as administering authority of the South Yorkshire Passenger Transport Pension Fund to facilitate participation of the Fund in the Border to Coast pooling arrangements

19 ARRANGEMENTS FOR THE APPOINTMENT OF EXTERNAL AUDITORS

A report was received setting out the proposals for appointing the external auditor to the Authority for the 2018/19 accounts and beyond, as the current arrangements only cover up to and including 2017/18 audits.

It was noted the auditors are currently working under a contract originally let by the Audit Commission and the contract was novated to Public Sector Audit Appointments (PSAA) following the closure of the Audit Commission.

Members were asked to consider that rather than undertaking a local appointments process, a sector-wide procurement conducted by PSAA will produce better outcomes and will be less burdensome for the Authority, given that the audit costs are likely to be lower than if the Authority sought to appoint locally, as national large-scale contracts are expected to drive keener prices from the audit firms; without the national appointment, the Authority would need to establish a separate independent auditor panel, which could be difficult, costly and time-consuming; the PSAA can ensure the appointed auditor meets and maintains the required quality standards and can manage any potential conflicts of interest much more easily than the Authority; and supporting the sector-led body will help to ensure there is a

vibrant public audit market for the benefit of the whole sector and this Authority going forward into the medium and long term.

It was noted that if the Authority is to take advantage of the national scheme for appointing auditors to be operated by PSAA for the subsequent years, it needs to take the decision at this meeting to enable it accept the invitation by early March 2017.

RESOLVED, that the Authority accepts Public Sector Audit Appointments' (PSAA) invitation to 'opt in' to the sector led option for the appointment of external auditors for five financial years commencing 1 April 2018.

20 SCR TRANSPORT STRATEGY REFRESH

A report was received to present the rationale, scope, programme and budget associated with refresh of the Sheffield City Region (SCR) Transport Strategy.

It was noted the refresh is considered necessary to ensure transport provision continues to be aligned with the economic objectives of the soon to be refreshed Strategic Economic Plan (SEP) and the Conditional Outcomes it will seek to achieve; to promote more effective interaction with national and sub-national programmes and enable the proactive representation of the SCR's interests; to respond to changes to policy context, governance arrangements and devolved powers; to reflect the evolving landscape of transport in the North, which has been accelerated by the creation of TfN and other delivery organisations; to deliver an Investment Plan to yield a programme of activity that contributes toward delivery of both the SEP and the SCR Transport Strategy; and to ensure the Combined Authority, as the Local Transport Authority for South Yorkshire, is compliant with the Transport Act 2000 (as amended by the Local Transport Act 2008).

Members were advised the draft Transport Strategy will be subject to statutory public consultation over the summer.

It was agreed the consultants assisting with the refresh (ARUP) should invited to present to the LEP Board once the draft modal position statements (a key component of the refreshed strategy) have been prepared.

RESOLVED, that the Combined Authority:

1. Approves the proposed refresh of the SCR Transport Strategy in line with the approach presented in the main body of the covering report.
2. Approves the Transport Executive Board taking ownership of the production and delivery of both the refreshed Strategy and the Investment Plan.

21 MIDLAND MAINLINE CONSULTATION

A report was presented to provide an update on the Midland Mainline (MML) upgrade project and to seek approval in principle for the SCR to provide £5m in funding towards a line speed improvement scheme at Market Harborough.

It was noted the £5m allocation will be subject to the single Assurance Framework.

Members were advised a meeting has been arranged with the Rail Minister to express the CA's insistence the allocation must be conditional on assurances regarding the delivery of MML electrification (phase 2).

RESOLVED, that the Combined Authority:

1. Accepts the Market Harborough line speed improvement scheme into the SCR Transport Programme and agrees in principal to contribute the £5m SCR funding contribution subject to available budgets and a satisfactory SCR review of the Network Rail business case and LLEP project assurance recommendations.
2. Agrees a letter be sent from the CA to the Secretary of State for Transport asking him to reaffirm the Government's commitment to phase 2 of the MML electrification to Sheffield by 2023.

22 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Housing Executive Board be endorsed.

23 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Transport Executive Board be endorsed.

24 SUMMARY REPORT - SKILLS, EMPLOYMENT & EDUCATION EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Skills Executive Board be endorsed.

25 SUMMARY REPORT - BUSINESS GROWTH EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Business Growth Executive Board be endorsed.

26 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Infrastructure Executive Board be endorsed.

CHAIR

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